



SCRAP METAL DEALERS ACT 2013

LICENCE TO OPERATE AS A SCRAP METAL DEALER

SITE LICENCE

Licence No: **CEBC/SMD/41/2016**

Cheshire East Borough Council being the local authority under the above Act, hereby grant this licence to

Tandom Metallurgical Group Ltd

Within the area of the said authority to operate as a Scrap Metal Dealer in accordance with the provisions of Section 1 of the Scrap Metal Dealers Act 2013.

There are [insert number of sites] site(s) which can be used for the purpose of the scrap metal dealers business, which are listed below together with the name of the respective site manager(s):

Site address:

**Radnor Park Industrial Estate
Congleton
Cheshire
CW12 4XE**

Site manager: **Mr Andrew McCaskie**

This Licence shall remain in force from the **24th December 2016** until and including the **23rd December 2019**

Dated: 21st December 2016

Signed 

Principal Manager Regulatory Services & Health
(The Officer appointed for this purpose)

Cheshire East Borough Council
Municipal Buildings
Earle Street
Crewe
Cheshire CW1 2BJ

Scrap Metal Dealer's Requirements under the Act

Display of your Licence:

- If you're a scrap metal dealer who holds a collector's licence, you **must** display a copy of your licence in a position so that it can be read from the outside the vehicle being used.
- If you hold a site licence then you **must** display a copy of your licence in a place that can be seen by the public and at each site identified in the licence.

Payments:

- Cash cannot be used to buy or sell any scrap metal. Cheque or electronic transfers (i.e. direct debits, credit transfers etc) are the only methods of payment.

Verification of seller's identity:

- When receiving scrap metal you **must** verify the person's full name and address on all occasions.

Record Keeping:

Receipt of metal-

If a scrap metal dealer receives any scrap metal in the course of their business they **must** record the following information:

- Description of the metal, including its type(s), form, condition, weight and any marks identifying previous owners or other distinguishing features
- The date and time of its receipt
- The registration of any metal delivery vehicles
- If the metal is received from a person, then the full name and address of that person is required
- If the dealer pays for the metal, the full name of that person who makes the payment acting for the dealer
- If the dealer receives the metal from a person, they must keep a copy of all documents which the dealer uses to verify their name or address
- The dealer must keep copies/receipts of any payments either by cheque or electronic transfer. If no receipt identifying the transfer was obtained, the dealer must record particulars identifying the transfer i.e. amount, how paid, description of the metal and details of the person selling the metal

Disposal of metal-

Any scrap metal dealer wishing to dispose of metal **must** record certain information detailed below:

Site Licence:

- The description of the metal, including its type (or types if mixed), form and weight
- The date and time of its disposal
- If the disposal is to another person, the full name and address of that person
- If the dealer receives payment for the metal (whether by way of sale or exchange), the price or other consideration received

Collector's Licence:

- The date and time of the disposal
- If the disposal is to another person, the full name and address of that person